



17000 MONTEREY ROAD, MORGAN HILL CALIFORNIA 95037  
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## OUTDOOR SPORTS CENTER FIELD RESERVATION FORM

Field use requests are for January-December 2008 for this initial time only. Future field requests will be on a seasonal schedule and those due dates will be made available after January 2008 for the 2009 year.

Note: Two hour minimum for all field rentals or \$17 minimum, whichever is greater.

**PLEASE PRINT**

Name of Individual/Group\Organization: \_\_\_\_\_

Name of **Representative** for Group\Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

**FACILITIES DESIRED**

Field A: Soccer Primary \_\_\_\_\_ Lights: \_\_\_\_\_

Field B Football Primary \_\_\_\_\_ Lights: \_\_\_\_\_

Concession: \_\_\_\_\_ Meeting Room: (shared use): \_\_\_\_\_

Date(s) Requested: (or attached schedule) \_\_\_\_\_

Day(s) of Week: \_\_\_\_\_

Starting Time: (include set-up) \_\_\_\_\_

Ending Time: (include clean-up) \_\_\_\_\_

\*No vehicles are to be brought onto the park grass or cement pathways.

\*Alcoholic beverages are prohibited in the parks

**HOLD HARMLESS AGREEMENT:** Limited time Community Use

I understand that I and my group or organization will be responsible for any damage or abuse of City buildings, grounds or equipment growing out of the occupancy or use of said premises or equipment by our reservation. We agree to abide by all rules and regulations governing the use of buildings, grounds and equipment and hold the City of Morgan Hill and their employees free and harmless from any loss, claims or liability or damage, and/or injuries to persons and property that in any way may be caused by applicants' use or occupancy of said facilities and hold harmless from all claims resulting from this use. The applicant understands the City of Morgan Hill, its officers, and employees are not responsible for any injuries or losses caused to anyone participating in any way in this activity.

I, the undersigned, have read and understand the rules and regulations for facility/park use.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

# Morgan Hill Outdoor Sports Center

## Rental Rates

OCTOBER 1, 2007—DECEMBER 31, 2008

Synthetic Turf Field Rates <i>Per field</i>	Hourly Rate 2 hr. minimum	Field Lights per hour per field	Concessions 4 hr. minimum
Resident, non-profit	\$4.00	\$8.00	\$15.00
Non-resident, non-profit	\$8.00	\$8.00	\$30.00
Resident	\$21.00	\$8.00	\$30.00
Non-Resident	\$28.00	\$8.00	\$30.00
Commercial	\$56.00	\$8.00	

\*In order to qualify for resident, non-profit rate, organizations must certify that 60% of their membership resides in Morgan Hill.

1. Attach a copy of your 501c3 status or equivalent
2. Attach a copy of your team roster with complete mailing addresses for resident verification

\*All Reservations are in one hour increments

Concessions use requires:	Cleaning deposit: \$150	Damage deposit: \$150
Field use requires:	Cleaning deposit: \$150	Damage deposit: \$150

Field Marshals are **required** for all synthetic turf field uses.

## Priority Scheduling

### Weekdays

1. Resident, non-profit, youth organizations
2. CYSA
3. City programs
4. Resident adult
5. Non-resident, non-profit organizations
6. Non-resident adult

### Weekends (Saturday & Sunday)

1. CYSA
2. Resident, non-profit, youth organizations
3. City programs
4. Resident adult
5. Non-resident, non-profit organizations
6. Non-resident adult

Lights Schedule:	6:00p.m.- 10:00p.m.	November – April
	8:00p.m. – 10:00p.m.	May – October

Parking Lot Rental                      Daily Rate for All Groups: \$125.00

*\*Required to be exclusive user of entire site including grass fields*

**A minimum of One Million Dollars (\$1,000,000) in comprehensive, broad form, general public liability insurance will be required to provide coverage against claims and liabilities for personal injury, death or property damage. The actual amount will be determined by the City's Risk Manager.**

**Insurance must be obtained only through insurers with a Bests' ratings of no less than A- for quality of management and VII in regards to the policyholders' surplus held by the company.**

**A Certificate of Liability\* must accompany the certificate of insurance (NOT JUST INCLUDED ON THE INSURANCE CERTIFICATE), be completed by an authorized agent of the company (with their name, title and phone number) and contain the following endorsements:**

***A. the City of Morgan Hill, its' elected officials, officers, employees, volunteers and representatives are named as additionally insured,***

***B. the coverage be primary in nature and any other insurance carried by the City shall be excess over such insurance.***

The City has contracted with Diversified Risk Incorporated to provide, pending their approval, one time insurance to individuals and groups wishing to use our facilities. If an individual or group is unable to provide the City with adequate liability insurance coverage, this program provides our citizens a means to provide insurance coverage to the City.

The process is simple: 1) the event applicant provides the details of the event; this information is evaluated by risk management using the criteria outlined by Diversified Risk; 2) the event falls into one of four risk categories; 3) each category has a premium charge tiered by event attendance. Risk Management issues a certificate of insurance upon receipt of the applicant's money.

***Insurance certificates are due no later than 30 days prior to the event.***

**APPLICANT CERTIFICATION**

The Applicant agrees to indemnify and hold harmless the City of Morgan Hill for any and all claims regarding the below named event. The Applicant agrees to protect, defend, and hold harmless the City of Morgan Hill, its elected or appointed boards, officers, agents, and employees from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property. This applies to the Applicant, Applicant's agents, officers, or employees, subcontractors, or independent contractors hired by the Applicant.

This hold harmless agreement shall apply to all liability, regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Applicant.

The person signing this Certification declares that he/she has the authority to bind the Applicant, and that Applicant is bound by all terms of this Certification. The person signing this Certification agrees that they will provide a copy of this Certification to the governing board and director of the Applicant, and to the Applicant's insurers. In the event that the signatory lacks such duly granted authority, said undersigned signatory personally assumes all liability for fees, costs and damages

The Applicant further agrees to repay the City for any and all incurred costs, damage and clean-up to parks, streets, facilities, buildings or other property owned by the City which result from the below named event.

The Applicant agrees to comply with the permit issuance conditions as stipulated in Section 12.16050 of the City of Morgan Hill Municipal Code, and any other requirements of the City of Morgan Hill.

\_\_\_\_\_  
Print Name of Event

\_\_\_\_\_  
Print Applicant or Organization Name

\_\_\_\_\_  
Applicant\Organization Signature

\_\_\_\_\_